



Assignments Matter 2.0 Launch
Friday, November 18th, 2016

Assignment Protocol

Purpose: This protocol leads a close examination of teachers' assignments in relationship to standards and a teacher's goals. Teachers or teams would use this protocol to help them examine the relationship among standards, skills, student tasks, and assessment.

Steps:

1. The facilitator reviews the protocol. *5 minutes*
2. The presenting teacher describes the assignment, explaining his/her goals, the context (students, class, grade, etc.) for the work, the standards the assignment addresses, and the process for assessing the work. The presenter may ask a focus question for the group to explore. *10 minutes*
3. The participants ask clarifying questions. *5 minutes*
4. The presenting teacher moves out of the group and takes notes on the discussion.
5. The group discusses the assignment. The discussion follows this outline: *25 minutes*
 - a. What are students asked to do in this task?
 - b. What kind of responses might the task initiate from students?
 - c. Is the task written in a way that will require students to respond to the text?
6. Presenter moves back into the group to respond.
7. The group discusses what was learned from the conversation. They explore how this conversation led them to insights about their own work. *10 minutes*
8. Debrief. *5 minutes*